

# MEETING MINUTES

## ALLENSPARK WATER & SANITATION DISTRICT

### Regular Board Meeting

*February-May 2024 – Temporarily changed to second Friday of the month*

### Community Room of Allenspark Fire Station

**March 9, 2024, 6:30 PM**

*Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.*

**Board Members in attendance:** President Ron Holan (virtually), Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow (virtually), Mike Bushue, and Robbie Vinson (virtually)

**Board Members Not in attendance:** NONE

**Department Personnel:** Operator Adam Hans, and Executive Secretary Jen Cook (virtually)

**Meeting Attendees:** Jasmine Holan (remotely)

**CALL TO ORDER:** The meeting was called to order at 6:50 PM. (Technical delays)

A MOTION to approve the February Minutes was made by Rick. Mike seconded and the motion was approved by unanimous vote.

The February financials will be voted on at the April meeting.

#### 1) Operations Update

- a. Leak at Moonrise Meadows – Leak was found and fixed.
- b. Consumer Confidence Report – Sending to all customers

#### 2) Sanitary Survey Responses (letter response sent 3/1/24)

- a. Turbidity Reporting – Modified and in use. Complete
- b. Backflow Assembly – A MOTION to approve the backflow assembly purchase was made by Rick. Susan seconded and the motion was approved by unanimous vote.
- c. Violations Notice – Hardcopies Sent, Posted on Website and Bulletin Boards. Complete.
- d. Discharge Permit: Barry Initial Email Communication to CDPHE. Need to Investigate Discharge Pond Construction When Weather Permits. Call Scheduled with CDPHE After

3) **Meter Reading System** – The install is estimated to start in April, and we're planning to get the majority of meters turned over by the end of the year, either with new meters or new meter heads.

#### 4) Financial Forecast Discussion

- a. Water Rate Calculator
- b. Discussion Points for April Meeting – A MOTION to hold the public meeting at the Tuesday, June 11<sup>th</sup> Regular board meeting, and send/post notices to that effect in April, was made by Susan. Mike seconded and the motion was approved by unanimous vote.
- c. Public Time/Comment Mechanism

OTHER BUSINESS - NONE

Maintenance & Testing Schedule reviewed

A MOTION to adjourn the meeting was made by Ron. Mike seconded and the meeting adjourned at 7:55 P.M.

Respectfully submitted,

Jennifer Cook